

JUL 12 2013

**REQUEST FOR AGENDA PLACEMENT FORM**

Submission Deadline - Tuesday, 12:00 PM before Court Dates

**SUBMITTED BY: Dan Milam**

**TODAY'S DATE: July 3, 2013**

**DEPARTMENT:**

**Information Technology**

**SIGNATURE OF DEPARTMENT HEAD:**

**Dan Milam**

**REQUESTED AGENDA DATE:**

**July 12, 2013**

**SPECIFIC AGENDA WORDING:**

Request approval to implement Innoprise Human Resource, payroll and timekeeping software. Is included in the 2014 budget.

**PERSON(S) TO PRESENT ITEM:**

**Randy Gillespie and Dan Milam**

**SUPPORT MATERIAL: (Must enclose supporting documentation)**

**TIME: 15**

**ACTION ITEM: XX**

**WORKSHOP: \_\_\_\_\_**

(Anticipated number of minutes needed to discuss item)

**CONSENT: \_\_\_\_\_**

**EXECUTIVE: \_\_\_\_\_**

**STAFF NOTICE:**

**COUNTY ATTORNEY: \_\_\_\_\_**

**IT DEPARTMENT: \_\_\_\_\_**

**AUDITOR: \_\_\_\_\_**

**PURCHASING DEPARTMENT: XX**

**PERSONNEL: XX \_\_\_\_\_**

**PUBLIC WORKS: \_\_\_\_\_**

**BUDGET COORDINATOR: \_\_\_\_\_**

**OTHER: \_\_\_\_\_**

**\*\*\*\*\*This Section to be completed by County Judge's Office\*\*\*\*\***

ASSIGNED AGENDA DATE: \_\_\_\_\_

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_

**COURT MEMBER APPROVAL** \_\_\_\_\_

**Date** \_\_\_\_\_